

Federal Polytechnic Offa

P.M.B 420, Offa, Kwara State

Invitation for Pre-Qualification of Consultants and Contractors

Introduction

The Federal Polytechnic Offa invites interested, reputable and established competent Consortium of Consultants and Contractors to submit pre-qualification documents to express interest for the underlisted projects.

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Proposed Projects

Lot A – Construction of Chief Lecturers’ Offices

Lot B – Construction of Classroom Block

Lot C – Construction of Female Hostel

Lot D – Construction of Lecture Hall and Auditorium

A. Consortium of Consultants in:

- i. Architecture;
- ii. Quantity Surveying;
- iii. Civil Engineering;
- iv. Structural Engineering;

- v. Electrical and Mechanical Engineering;

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Scope of Work

The scope of work includes preparation of detailed/full drawings including all necessary tests preparation of tender/contract documents and supervision. The Consortium is also expected to provide other services that will facilitate the execution of the projects.

B. The Contractors

General construction and execution of given projects to specification of high quality and within completion period.

C. Pre-qualification Requirements

Interested and competent consortium of consultants and contractors wishing to be pre-qualified for consultancy or contracts must submit the following:

- a. Evidence of Company Registration with the Corporate Affairs Commission;
- b. Evidence of Compliance with the provisions of the Pensions Reform Act 2004;
- c. Evidence of Registration with relevant professional bodies (Consultants Only)
- d. Company Audited Account for the last three (3) years;
- e. Comprehensive Company Profile including names and resume of key staff with genuine reachable addresses and phone numbers (enclose photocopies of credentials);
- f. Evidence of technological capability, equipment and experience in similar projects/activities as well as experiences/technical qualification of key personnel;
- g. Evidence of tax clearance for the last three (3) years;
- h. Evidence of VAT registration and past remittance;

- i. Evidence of financial capability with Bank Reference; and
- j. Any other information to prove the Consultants corporate and technical expertise and capabilities.

Original documents should be available for sighting on demand during or after the opening of pre-qualification documents

The completed pre-qualification documents must be in sealed envelopes. The type of consultancy or contract must be written on the top left corner of the envelop; e.g. “Consultancy: Classroom Block” or “Contract: Female Hostel” etc

Pre-qualification documents should be addressed to:

Registrar,

The Federal Polytechnic,

P.M.B.420,

Offa, Kwara State.

Pre-qualification documents are to be submitted at the Office of the Registrar of the Polytechnic on or before Monday, **6th August 2012, by 11:00 am.** The bid opening shall take place at **12 noon on the same August 6th, 2012** at the Polytechnic Boardroom.

Signed

ALH.A.O. RAJI

Registrar